

Cool School Challenge



Sample Challenge Timeline

You should develop a realistic timeframe for implementing the Challenge. For simplicity, this sample timeline has been structured as a 31-day program, with emissions savings amortized for one school year. This is only a guideline - you can organize your Challenge in whatever manner works best for you, and can certainly keep the Challenge running for a longer period of time!

Step	When?	Who?	What?
Get started	Day 1	Challenge Coaches	Assign Student Challenge Leaders into teams of 1-3 people.
		Coaches/Student Challenge Leaders	Assign student teams to (or let them choose) classrooms to recruit for participation in the Challenge.
		Student Challenge Leaders	Notify teachers about the Challenge and encourage them to participate. (See sample Introductory Memo on page 5 of the "Get Started" section of CoolSchoolChallenge.org.)
		Coaches/Student Challenge Leaders	Develop a participation strategy (<i>optional</i>).
Conduct an audit	Day 2 - 3	Challenge Coaches	Train Student Challenge Leaders how to conduct a CO ₂ emissions survey, using their classrooms as a model.
	Days 4 - 6	Student Challenge Leaders	Conduct the pre-Challenge Classroom Survey before or after school with the teachers of assigned classrooms.

Step	When?	Who?	What?
Create an action plan	Days 7 - 10	Student Challenge Leaders	Write a Cool School Climate Action Plan for each assigned classroom, identifying how each can reduce emissions (can be done as a graded activity).
		Challenge Coaches	Grade and offer feedback on Cool School Action Plans (optional)
	Student Challenge Leaders	Present the Climate Action Plans to each teacher and ask if they will 'pledge' their classroom to reduce CO ₂ emissions by taking the actions outlined in the plan.	
Take the pledge	Days 11 - 13	Student Challenge Leaders	<ul style="list-style-type: none"> • Collect names of each classroom making the pledge. • Submit the final list to info@CoolSchoolChallenge.org to post your school's goals and participation and to compare them with those of other schools. • <i>Optional:</i> create a poster, certificate or other kind of signage for each classroom that takes the pledge.
Monitor & evaluate	Days 14 - 25	Student Challenge Leaders	Periodically check in with each classroom to monitor progress and troubleshoot any difficulties with the action plan.
	Days 26 - 28	Student Challenge Leaders	Conduct the post-Challenge survey with the teachers of assigned classrooms.
	Days 29 - 30	Challenge Coach	Show Student Challenge Leaders how to analyze results from the post-Challenge survey and make a result projection using the Cool School Calculator.
	Student Challenge Leaders	<ul style="list-style-type: none"> • Calculate CO₂ emission reduction results for each assigned classroom. • Create a Cool School Report Card for each classroom summarizing the results. 	
Share your results	Day 31	Student Challenge Leaders	Compile results and submit to info@CoolSchoolChallenge.org , so they can be shared and compared with results of other schools.